



**Billerica Parent Advisory Council for Special Education  
Meeting Minutes for January 18, 2007  
7:00 p.m. – 9:00 p.m.**

Nine people in attendance

Present: PAC Officers: Priscilla Aufiero, Joanne Barry, Michelle DeParasis, Donna Gadbois, Gina Maniscalco and Carol Rose  
Parents: Sue Hopkins, Cathy Pyne, Doreen Johansen

Location: Billerica High School Lecture Hall

Joanne Barry reported that she met with Dr. Serio to discuss "getting the word out to parents regarding the BPAC meetings". Dr. Serio will share meeting flyers with the school principals and request that they post future meetings in their school newsletters to parents. It was determined that Gina Maniscalco will send future workshop postings to Fran O'Donnell, Dr. Serio's secretary, for Dr. Serio's approval and he will then forward the message on to the principals.

With regarding to BPAC meetings and "getting the word out" around the town, Dr. Serio will speak to the Town Manager Rocco Longo regarding posting meeting announcements on the Town's bulletin board.

Joanne reported that the "Got Books Community Fundraiser" is on hold until she finds out what Mr. Antonelli needs to do to get the bins permanently placed on each school property.

Joanne also reported that she spoke to Dr. Serio regarding the possibility of changing the name of the Special Education Department to Support Services, as in other school districts. Dr. Serio does not have a problem with this.

An open discussion took place regarding starting to provide "Agenda Books" to the students in elementary school rather than beginning in middle school. The problem with this is that some of the PTOs are funding these books and there may not be enough money for all school PTOs to fund each school. Joanne will call Dr. Serio tomorrow to see if he can place this as a line item in the new budget. If the agenda book is approved, the principals will be asked to have the teachers instruct the students on its use.

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Michele DeParasis reported that she will need to change the name on the BPAC bank account to reflect the new members of the board. She will also obtain an EIN for this account. Sue Hopkins reported that we should be using the tax exempt number for fund raising purposes only.

Donna Gadbois reported that Dr. German would like to know the dates that we will be meeting with the Middle School Principals. Joanne reported that two tentative (1/31 or 2/7) dates have been set to meet with Dr. German and the two Middle School Principals at 10 or 11 a.m.

Dr. German would also like a few possible dates to schedule an open meeting for parents and staff to meet the new IT Director and Curriculum Director. Joanne reported that the "meet and greet" for the Directors will be March 6<sup>th</sup> in the BMHS cafeteria. Joanne will check with Dr. Serio to see if he is available.

A discussion took place regarding the possibility of videotaping and airing the School Committee Meetings on BATV. This item will be brought to the School Committee for discussion. We will need someone to do the videotaping. BATV will train the person. Sue Hopkins offered to take a class a BATV and do the videotaping.

Meeting adjourned.