

Billerica Parent Advisory Council for Special Education
Meeting Minutes for June 12, 2008
7:00 p.m. – 9:00 p.m.

Location: Billerica High School Lecture Hall

Present: Sue Hopkins, BPAC Chair; Priscilla Aufiero (Secretary), Michele DeParasis (Treasurer), Donna Gadbois (Contact), Gina Maniscalco (Public Relations), Carol Rose (Webmaster); Karen Walsh, Denise DePierro

8 People in Attendance

- Elections

Elections took place for the Academic Year 2008/09. A motion was made to elect Sue Hopkins as Chair, Denise DePierro as Vice Chair, Michele DeParasis as Treasurer, Donna Gadbois as the Contract, Gina Maniscalco as Public Relations, Carol Rose as Webmaster. All in favor. The secretary's position remains open. Carol will send out a mailing to the PAC members to get the word out regarding the vacant position. In the meantime, Priscilla offered to fill in as secretary.

- General Housekeeping

Gina reported that she would prefer to receive telephone calls versus using the email for her time correspondence. She is not always able to read her email.

Priscilla mentioned that in the future, when the minutes are distributed for review, she will ask for a response within three days. If she does not hear from an individual, she will assume that there are no corrections to be made and the minutes will be sent to Carol for posting.

Carol asked that all changes to meeting dates or topics be sent to Carol before distribution. In addition, all postings should be proofed by Carol before they are sent out.

- New Website

Carol Rose reported that she continues to work on transferring information over from the existing PAC website to the new site.

- Speakers/Meetings

A discussion took place regarding scheduling of a "Meet and Greet Night" in October at the High School. This would give parents a chance to meet the newly hired Principals and the Special Education Director.

Michele will contact the Federation for Children with Special Needs regarding scheduling a Basic Rights Workshop for Parents.

Denise DePierro will contact the Dyslexia Foundation to schedule a speaker for the 2008

- Parent Handbook

Sue Hopkins gave Carol a draft copy of the Parent Handbook for review and editing. Carol will ask the Shawsheen Tech if they can prepare and print it for September 1st. Sue will email a copy for all board members to review.

The meeting was adjourned at 9:00 PM.